

MDHS P&C
MUKINBUDIN DISTRICT HIGH SCHOOL P&C
MINUTES OF THE GENERAL MEETING
12TH FEBRUARY 2024, SCHOOL LIBRARY



1.0 Meeting Opened & Welcome: At 7.30 pm, following the Annual General Meeting.

Attendance: Romina Nicoletti, Val Tilbrook, Linda Vernon, Christine Bowron, Karl Moll, Derick Cronje', Callum McGlashan, Peggy Olsson, Ken Olsson, Louise Sellenger, Sally Sprigg.

Online: Jessica Collins, Amber Silinger, Melissa Jones, Channelle Squire, Suzi Sprigg

Apologies: Rachael McGlashan

2.0 Declarations of Interest: Nil

3.0 Previous Meeting Minutes

Linda noted that there was an error/correction that a new fridge for the Yr5/6 class was not purchased in August 2023 and has subsequently been purchased in January 2024.

Resolution

That the Minutes of the P&C meeting held on 16th October 2023 be confirmed as a true and correct record of proceedings.

Moved: Derrick Cronje' **Seconded:** Val Tilbrook **Carried**

4.0 Business Arising

● **Future High School Numbers/activities to engage future students -**

- Derick had proceeded and purchased 250 Water Bottles since the last meeting. He had some at the meeting for members to view. He was willing to donate them, but wished to see these distributed to all students current and prospective with aspirations that it may be part of a communication and engagement to help to attract 2-3 new High School enrolments in the coming year/s.

Resolution:

That the Mukinbudin P&C purchases a quantity 250 MDHS Water Bottles to provide free to students who participate in a high school engagement activity.

Moved:Karl Moll **Seconded:** Callum McGlashan **Carried**

- Karl shared that he had discussed with other Principals the idea of an activity whereby their students come to a day at MDHS in Term 2, 2024. The other option as to hand the water bottles out at the DISA Swimming Carnival.
- It was asked what our current school numbers were, and Karl responded 102 students.
- Linda voiced concerns that if they were handed out at the DISA carnival, then it may be seen as more easily able to negate the desire of the P&C

members and timeliness to organise and hold a specific activity whereby we showcase the school to prospective students and therefore such an event won't happen.

- It was discussed that if such event was to not be able to include all students from the surrounding schools then it should at least be their Senior classes (not just Yr5/6).

- **Shire Water -**

- Romina had raised the interest on behalf of the School in accessing some of the Shire water at the October Shire Council Meeting. The Council was supportive of seeing this occur and it was now just about sorting the logistics for implementing infrastructure to enable this to occur.

ACTION - Karl to liaise with Council staff to see what is required and by when.

- **DISA - Swimming -**

- Karl advised that he had not communicated to DISA schools the previous meeting decision that if Mukinbudin DHS was hosting that all schools be asked to bring a plate/s (4-6) of morning tea to share and then the hosting school would provide Tea and Coffee.
- In light of the above and the P&C not wishing to run a morning tea at DISA as a fundraiser Linda suggested and Suzi offered and all present were supportive of Suzi to organise the morning tea for the upcoming DISA Swimming as a fundraiser to support Isabella Sprigg to compete at the National Pony Races in Sydney in April 2024.

- **2024 Meet and Greet Event -**

- Romina organised, this event was held, parent attendance was low, but it was a good engagement opportunity.
- Derick - raised concerns that it wasn't well attended and questioned whether it was a justified activity for the cost and effort of it.
- Linda - noted it was disappointing that only the new staff (which was great) were in attendance and noted that particularly no High School Staff were present. Just to remember it was a Meet and Greet for the whole school community and that we had new students and families from our surrounding communities joining our high school in 2024/each year - not just Mukinbudin.
- Romina - asked why Beth was not there, and Karl advised that she had not yet been appointed then.
- Louise - raised that the Meet and Greet was a great informal opportunity to meet teachers and staff outside of a school setting before the year really got underway and any such communications and engagement was on an as-needs or more formal basis. This view was supported by many parents in attendance.
- Channelle - reminded members that teachers are not paid to attend such activities and that any attendance or participation was voluntary.
- It was agreed to hold an event again in 2025 and then review based on how well that event was attended based on the context that 2023 was well supported and 2024 was not so well supported.

- **School Buses -**

- Sally and Romina updated the meeting on what has since occurred and in summary, the situation has only gotten worse and there are some students currently attending MDHS who do not have a seat on a school bus run and this is likely to increase in 2025.
- This is particularly going to be an ongoing issue for any family located in

the north of the Mukinbudin Shire as all bus runs are full and have no available seats. A large number of our future projected students will be located in this area and will be impacted also.

- Letters had been written to School Bus Services - Goldfields and responses received to both Sally and Romina.
- Discussion was held and included; clarity on the increasing number of students not likely to have a seat in 2025, eligible students versus complimentary students, that once a kindy student is enrolled in MDHS it is then compulsory for them to attend school - but a seat for them on a school bus is only considered a complimentary service. That some parents were currently not sending their child/ren to school on some kindy days as they had no bus seat and the burden fell to them to drive them to school, they are then also considering homeschooling as an alternative solution, which may result in them removing all their other children from school.
- Clarity was needed on the contract arrangements and ability for the Karlonging Bus run to upgrade to a bigger bus.
- Families impacted have also written to the Mukinbudin Shire Council seeking support.
- Linda asked if had they reached out to Mia Davies MLA's office to seek assistance also.

5.0 Correspondence

INWARDS CORRESPONDENCE		OUTWARD CORRESPONDENCE	
On-going	General WACSSO Correspondence	31/10/2023	2023 School Production Order Form
01/11/2023	Karl Moll advising of Portable Stage Storage solution.		
02/11/2023	WACSSO Annual Contributions Survey		
06/11/2023	Romash Shrestha, Agsafe Pty Ltd, drumMuster training links for Romina and Linda.		
21/11/2023	Lara Ballantyne, new Nationa Food Safety Standards for School Canteens.		
24/11/2023	Karl Moll, advising of staff finishing at the end of 2023.		
30/11/2023	Deanna Marocchi, Grange Insurance Solutions confirming advice on the P&C Volunteer Personal Accident policy “ does cease for Val Tilbrook when she turns 85 in February 2024. This does not mean that she is unable to remain working in the P&C, it simply means that in the event of an injury sustained to Val, she would be unable to make a claim under the policy. As long as all parties are aware of this and are happy to have Val		

	continue to volunteer her time, there is no reason she cannot continue in her role.”		
05/02/2024	Karen Izard - 2024 WACSSO State Council Elections commence - Wheatbelt North Vacancy.		

Resolution

That the inward correspondence is accepted, and the outward correspondence is endorsed.

Moved: Linda Vernon **Seconded:** Karl Moll **Carried**

6.0 Treasurer's Report

Financial reports tabled at AGM, no further report required.

Resolution

The P&C put \$30,000 in a 3-month Term Deposit.

Moved: Sally Sprigg **Seconded:** Callum McGlashan **Carried**

7.0 Canteen Report

Was provided by Mrs Tilly as follows:

The fourth term was no different to the rest of the year, with low numbers. The exception was the Halloween menu with 25 lunches being prepared. A Christmas menu was also held with a good response. I was very surprised to have a few of the High School students ordering. As a result, I have put Salad Bowls on the menu for Term 1 and I have also added Panni's.

2023 was not a good year for the Canteen. Term 1 started well, with the ever-popular pizzas being the most popular item sold. Unfortunately, they became unavailable and a lot of the students stopped ordering their lunch. There was a good response from the 'theme' menus, the DISA Swimming and Athletic Carnivals.

During the year I prepared 262 half milkshakes, 30 full milkshakes, and 447 lunches on a normal day. Last Friday (first canteen for Term 1, 2024) I prepared 18 lunches, hopefully, it will be a better year. I am always available to answer any queries about the menu.

A discussion was held and it included:

- The new WA School Canteen standards are been announced, which has listed ham as a not-so-healthy option (which has been in the media)! Val has been receiving all information about this, Linda has read all information that has been received to the P&C and it appears that as we only run a canteen 1 day per week we are exempt from many/most of the new standards. Karl needs to review and sign the P&C off on a few of the requirements/paperwork from a school perspective.
- Mel Hobbs has volunteered to assist Val Tilbrook with the DISA Swimming lunches, it there is a large number of orders then an additional volunteer will be sourced, please let the P&C know.
- Callum McGlashan will assist by collecting the PFD order directly from Merredin on the morning of Friday 23rd February (Mrs Tilly can't pick it up as she has canteen that day) as the carnival is on a Tuesday this year it does not align with the truck delivery to Mukinbudin (normally Wednesdays).

- All orders must be in by Tuesday 20th from all schools so that Mrs Tilly can directly place the PFD order for Friday pick up.

8.0 Principals Report

Karl Moll verbally presented the following Principal's report:

Good evening and thanks to everyone in attendance here tonight, either in person or via the link provided by Linda. I would like to just show my respect and acknowledge the traditional custodians of this land, the Kalamaya People of the Gubrun Nation, on which this meeting takes place. Welcome back to 2024 and already we are in Week 3, the term is fast sliding by. I would like to thank again the efforts of the P&C and Mukinbudin Shire for the Meet and Greet held way back in week 1. The new staff really enjoyed the welcome and were very appreciative – please accept their thanks as well.

The new teachers have started extremely well in their classrooms and settled into their core business of teaching your wonderful children. Despite a couple of hiccups, we have started the new year quite smoothly and the tone around the school has been positive and exciting, despite the heat we have been having. Yes we have had a couple of hiccups with staff, but I am working through those to ensure we continue to offer all our students the best education we can.

I look forward to working with the new/re-joined P&C committee this year and I will thank all those that will volunteer their precious time to support the many continuing and new projects that will happen this year. I would also like to remind everyone that my door is always open for a visit and a chat or you can email with any questions or queries you may have. Thanks.

9.0 General Business

9a P&C Financial Support Requests for 2024

- Karl apologised for not sorting the list provided to the P&C last year as actioned. He hopes that by the Term 2 meeting to have quotes/cost lists for the projects he had presented.
- Christine Bowron raised and discussed a Shade Sail for the High School Playground - the previous quote was huge but if a cheaper & long-lasting option could be found it would be a great benefit to the high schoolers to have a shade over the playground as the times that they are out there (recess & lunch - middle of the day) there is no shade from trees or the adjoining buildings making it too hot to use.

ACTION - Karl to see if he can find the previous quote for the High School Shade sail and provide it to Callum McGlashan (as lead contact) and the P&C Grounds Committee to source a design/s and quotes to bring back to the Term 2 P&C meeting.

- School Fence upgrade - fencing around the primary area would be great to have completed instead of an old ring lock fence on the east side. Discussion was held on design, material, and height. It was agreed (after much discussion of opinions) that the section alongside the lawn (where ball sports are most played) be at the same height as the existing section behind the basketball court and then stepped back down to the lower height for the rest of Bent Street boundary.

ACTION - Karl to source a quote from Mick Sippe and bring it back to the Term 2 P&C meeting.

Resolution

That the P&C contribute up to \$6,000 towards the cost of bus travel for school activities in 2024.

Moved: Derick Cronje'

Seconded: Karl Moll

Carried

9b SIDE

- Karl advised that Beth Graham will be the SIDE Supervisor and on-site Mondays and Thursdays. Leanne Clune will provide a couple of hours of supervision on Tuesdays and Wednesdays in the SIDE room. This is only a short-term appointment and the SIDE Supervisor position will be advertised at a later date in the year.
- Christine queried the fuel reimbursement of staff members taking students to SIDE camp last year in their vehicles. Karl felt that they did pay for the staff members' fuel out of the school funds. It was noted that in the future or as an alternative the above \$6,000 motion could include such an activity.
- Discussion was then held about the 2024 SIDE camp which included:
 - Clarification of the P&C annual financial commitments of \$100 per student towards High School Camp did include Year 11 & 12 and could be towards SIDE camp fees for these students.
 - Louise said that her daughter had come home today and said that the school had said that the 2024 SIDE camp would not be going ahead and asked Karl to explain/inform.
 - Karl advised that there were difficulties in getting the SIDE students to attend SIDE camp with the current staff unable to attend - so SIDE students were today advised that it would not be going ahead. Karl proposed to the meeting that if parent support to volunteer to attend was forthcoming (Tuesday 5th March - Friday 8th March) then possibility it could still happen.
 - Romina asked if Karl had asked Alison Nixon (she has gone in the past) and for parent support/volunteers before saying that camp would be happening.
 - Christine asked if Karl could not allocate/send another teacher/staff member to attend in the absence of the SIDE Supervisor and then seek a relief teacher to fill the gap back at school. Karl advised about the current challenges in sourcing relief staff for the school.
 - Romina volunteered to allow (as her employer) Louise Sellenger to attend as a parent volunteer if Karl could provide Alison Nixon to attend.
 - Melissa offered to volunteer some support depending on her work commitments.

ACTION - Karl to follow up with the parent offers and make arrangements for SIDE students to attend SIDE camp.

9c Future School Planning

- It was resolved at the October 2023 P&C Meeting to engage the services of 150 Square Consulting to work with both the School Board and P&C on Future School Planning in 2024.
- Karl thought that he had not received any dates from 150 Square Consulting.
- Linda noted that if it was not undertaken in Term 1 then this would be preferred to re-schedule in Term 3. Due to the likely poorer engagement opportunities in Term 2 due to seeding.

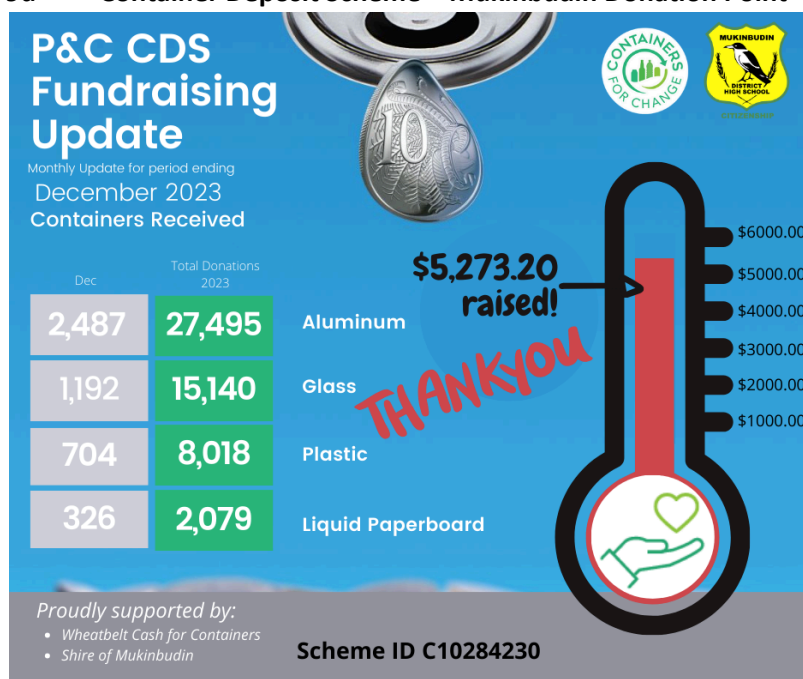
ACTION - Karl to follow up with dates with Caroline from 150 Square Consulting.

9d Catering - Clearing Sale

- Request from Gordon & Joy Jones to do the catering and run the bar at their upcoming Clearing Sale on Wednesday 13th March.
- Linda had applied for and received the Liquor Permit from RGL for a bar service from 3 pm- 8 pm.
- Romina advised that the family only wished for a bar to be open until 6 pm and that sausage and bun food be available for purchase after the sale. Linda noted that it is a requirement of the liquor permit that food be available with the alcohol and that three people with an RSA be providing the bar service as well as free water available.
- Discussion around the provision of lunch and whether it was needed for a 1 pm sale. Many felt that it was and could be a good fundraising opportunity and discussion around sandwiches or hamburgers as the option. It was felt that hamburgers would be the easier option.

ACTION - Romina to organise catering with the support of the catering committee and any other volunteers are welcome.

9d Container Deposit Scheme – Mukinbudin Donation Point



Thanks to Karl Moll, Mathew English, Dirk Sellenger, Ken Olsson & Linda Vernon who have so far volunteered for the weekly roster in 2024. More volunteers welcomed = the less turns on the roster for all!

10.0 Other Business

MDHS Cadet Program

Karl advised that the Cadet program was currently on hold at present but it will be up and running by the end of Term 1 in a similar/different format. (Linda noted that this was an oxymoron!).

MDHS Lawn

P&C members were disappointed to see the School Lawns (particularly the one on Bent St) pretty much die over the summer break. Discussion was held which included:

- this was not the first time this has happened over the summer and had previously been raised by P&C as an issue.
- Karl provided an explanation around drainage, lawn beetle, water issues,

powers issues, and gardeners.

- Questions were asked about who manages the School Gardener position.
- Comments that the previous gardener had the lawns looking great.
- That this was the only grassed area that both the primary and high school students had to play on and that with this current heat, it was a necessity to have a good grassed area for students and the general amenity of the school grounds.
- Derick requested that better procedures be put in place by the school over the summer to prevent this from happening again (noting that staff members, parents, and members of the community have been in trouble in the past for turning on the reticulation over the summer at the school to attempt to fix such a problem).

ACTION - Romina to organise to get additional water onto the school lawn via tankers to assist in getting it back to an acceptable standard.

Student Laptops

Christine asked Karl about the status of the Student Laptops, firstly with the charging stations being located in the SIDE room being a distraction to SIDE students with the collecting and returning. Karl advised that the charging stations have now been moved from the SIDE room. Secondly asked for an update on the Year 5/6 class new laptops. Karl advised that they would be arriving soon.

11.0 Next Meeting: Monday 22nd April, 7.00 pm, School Library in person with online option available.

12.0 Meeting Closed: 8.40 pm