MDHS P&C

Mukinbudin District High School P&C

MINUTES OF THE GENERAL MEETING

7th August 2023, School Library

1.0 Meeting Opened & Welcome: At 7.04 pm, Rom, opened the General Meeting of the P&C, welcomed all present, and gave an overview of the P&C objectives.

Attendance:

P&C Financial Members ***Observers***

Romina Nicoletti - President
Linda Vernon – Secretary
Derick Cronje' – Treasurer
Karl Moll – Principal
Callum McGlashan
Peggy Olsson (online)
Natalie Roberts (online)
Val Tilbrook

Apologies: Jessica Collins, Christine Bowron, Lara Ballantyne

2.0 Declarations of Interest: Nil

3.0 Previous Meeting Minutes

Resolution
That the Minutes of the P&C meeting held on 1 May 2023 be confirmed as a true and correct record of proceedings.
Moved: Derick Cronje' **Seconded:** Karl Moll **Carried** 8/0

4.0 Business Arising

- Romina thanked Jess for stepping in and Chairing the last meeting in her absence.

5.0 Correspondence

INWARDS CORRESPONDENCE		**OUTWARD CORRESPONDENCE**	
On-going	General WACSSO Correspondence	6 Mar	Be the Change Volunteers Needed Flyer
4 May	WACSSO Affiliation Invoice		
15 May	Alex Caceres Herrera, Dept Education requesting information about Mrs Tilbrook for the Dept. P&C Day campaign.		
24 May	Jess Row WARRRL, Mukinbudin Containters for Change program information & site visit.		

24 May	Lara Ballantyne, Yr5/6 Class Fridge cracked and leaking.		
24 May	Bethany Moore, WARRRL Changemakers Champions story information.		
24 May	FRRR Unsuccessful Funding submission to the Helping Regional Communities Prepare for Drought program for MDHS School Future Planning & Student Pathways Pilot Program.		
30 June	Lara Ballantyne, Bain Marie in Canteen not working		
18 July	WACSSO Certificate of Membership and Insurance CoC.		
18 July	Janine Sigley, Story Dogs, Donation Thank you and Certificate.		
27 July	Hayley Delacy, 2023 DISA Carnival assistance request.		
28 July	Leanne Clune, would like to request P&C project support for library but needs more time.		

Resolution
That the inward correspondence is accepted, and the outward correspondence is endorsed.
Moved: Linda Vernon **Seconded:** Callum McGlashin **Carried** 8/0

6.0 Treasurer's Report

Derick had circulated the Treasurer's report of Profit and Loss and Balance Sheet by email.
Key discussion points:

- P&C Account - $43,770.00
- Canteen Account - $6,749.00
- $1,722.00 in the Student Support Fund
- $1,817 funds raised from ticket sales for the 2023 MDHS School production.
- We still have 49t of grain to market from the 2022/23 Grain Pledge.
- Derick discussed with Mrs. Tilly that he had observed an increase in the cost of canteen supplies when compared to the same period the previous year. Mrs. Tilly noted that she has more than average stock on hand at present. Derick conveyed his concern that overall he did not mind but wanted to ensure that Mrs Tilly may want to review her canteen prices as whilst we do not mind if the canteen does not make much profit it would impact Mrs Tilly's honorarium payment (50% of canteen profits), so it means less funds to her. Mrs. Tilly noted she was not too worried but would go away and have a look at the pricing.

Resolution

That the Treasurer's report be accepted.
Moved: Derick Cronje **Seconded:** Val Tilbrook **Carried** 8/0

Resolution

That the P&C open two savings account through Bendigo Bank, once for the Student Support Fund and one for General P&C use.
Moved: Romina Nicoletti **Seconded:** Karl Moll **Carried** 8/0

7.0 Canteen Report

In first term 110 lunches were prepared, plus 27 for St Patrick's Day and 64 for the DISA Swimming Carnival. It was the first time that Mrs. Tilly have ever had two helpers, thank you Romina and Natalie.

As there were a lot of students away during 2nd term the numbers were down with only 108 lunches being prepared. With the popular ham and cheese pizzas not being available, IGA was able to access bases so Mrs. Tilly was able to put them back on the menu, preparing the topping herself.

So far for term 3, 43 lunches have been prepared. This Friday a healthy bones menu will be available.

Romina congratulated Mrs. Tilly on her invitation to attend the 2023 Australia of the Year Breakfast at UWA on Thursday 10th August as a special guest as a result of the difference she has made in providing 50 years of service to the Mukinbudin District High School P&C. She was to be hosted by Ms Melesha Sands, Deputy Director General, Schools, Department of Education. Mrs. Tilly confirmed that she had accepted the invitation and was attending.

Romina inquired as to the status of the Bain Marie? Callum advised that he had fixed it today, but it still has a leaky tap (internal) he will order parts, but it can still be used with out water for the time being.

8.0 Principals Report

Karl Moll verbally presented the following Principal's report:

Kaya and Wanjoo everyone,

I appreciate everyone who has turned up here and also made the effort to attend online. This term is running through at a rapid pace. Both Mel and I have been flat out in and around classrooms working with different students and teachers. Despite many difficulties, we are embarking on our intention program with some identified students, as a trial to see if we have the right combination of students to our intervention support assistant. We will revise as we go along and adapt and change as necessary to get the best results.

What a successful dancing event we had at the school with the finale being supported by so many parents and family members. We now turn towards other upcoming events, EASA Cross Country, Year 3/4 class assembly, Daffodil Day Fund Raiser, and the Year 5/6 camp.

Staff will be in and out upskilling towards supporting them in the classroom. Peta has also been working hard on becoming a PBS trainer to help develop and build on our PBS program.

A short synopsis of the NAPLAN results which will be discussed further in-depth with the School Board at the next meeting, has again highlighted that Reading across the board is still an area of concern here. This is a good justification that the efforts, training, and resources we are putting into supporting the students is the right direction. Our best achievements were through Numeracy, followed by writing, which I believe was a school focus prior to my

being here. In Numeracy we are showcasing above the 'like schools' mean and around the 'National mean' which is awesome. Though improving we still have some work to do.

Our attendance has improved this term, so please keep working on your children and keeping them healthy. It is appreciated when they are all at school and in classes, healthy and well.

Discussion Points from Karl's report were as follows:

- NAPLAN results have identified that reading is the area that the school is needing to focus on the most. MDHS Maths and Numeracy results were better than like schools. Overall though there were no real surprises.

9.0 General Business

9a Footy Tipping

Peggy provided an update:

- only 3 rounds to go (and she cannot wait!!).
- Some weekly winners have been donating back their prizes to the P&C
- All tippers had now paid.
- Romina thanked Peggy for taking on running this fundraising activity for the P&C.

Peggy left the meeting.

9b P&C Financial Support Requests for 2023

13 February meeting was minuted as - "To be reviewed and presented to a future P&C meeting".

Karl verbally presented to the meeting a list of items for the P&C to consider based on consultation with staff and students (who voted on the list). Approximate prices or no prices were given for some of the identified projects below and in most cases no formal quotes have been sorted.

1. Kindy/Pre-Primary/Primary Shade Blinds, $5,000 - one to be installed where the bags go in the Kindy/Pre-Primary area to stop bags from getting wet when it rains and one to be installed in the Primary area where Assemblies are now held.

2. Additional/New Primary Playground, $40,000 - install a playground (either nature play or similar to the High School Playground equipment) on the other side of the south of the primary basketball court.

3. High School Outside Calm Space, $? - outdoor seating, bean bags etc calm area developed for students. Discussion held (led by Derick) about this could be a Student D&T project supported by some Adult mentors and could be fairly cheaply implemented using pallets and milk crates and some creative design.

4. Health and Phys-Ed Room Interior Upgrade, $? - re-paint, new pin-up boards, desk, and storage solutions.

5. Toilets, $? - installation of inspirational quotes using vinyl decal stickers in the Primary and High School Toilets.

   Linda raised that whilst a visual improvement in the toilets feels nice, it does not address the fact that there is no disabled access to any of the school toilets, that there is only 1 hand basin in the primary boy's toilet which does not meet the required standards and the Primary toilets are still only a substandard transportable building that was meant to be a temporary solution.

6. Outdoor Table Tennis Table, $? - solid metal table that would be placed in a location to be accessible to both the Primary and High School students to use.

7. Resurface High School Quadrangle, $? - new surface.

   It was discussed that about 2 years ago when the P&C Executive meet with the School staff to look at possible projects it was identified that the High School Quadrangle was the priority project to improve in the school.

8. Kiln Replacement, $? - the current kiln/s are not in satisfactory working order (or not working at all). This is a limitation for the Art teacher in delivering the school art program.

9. Interactive TV, $? - Interactive TV for the SIDE room.

Other Received requests were:

1. Lara Ballantyne - That the Yr5/6 Class room fridge has a crack and is leaking. ($500-$600 for a 200L fridge.)
2. Leanne Clune - Library, Art Project ($2,500 - $3,000.00)
   "I'm hoping to do some artwork around the Library door on the outside wall, facing the quadrangle. I have had a discussion with Tammy DeRooy. She estimates it will be approximately $200 - $250 per square metre, depending on the detail. Backing board will also be required. The area is 10msq.
   The students will be able to assist with base colour's and could also be involved in the design. Please let me know if you need any other information."

Discussion was held on how the P&C could contribute to the above requests, how to identify priorities, the need for these projects/items to be better documented somewhere, and actual costs identified. Linda raised how at School Board she was wanting to see the School develop a Whole School Plan that goes beyond the basic current 3-year planning cycle to enable projects like those identified above to be included and better planned for.

Those present at the meeting discussed and agreed that they felt the project priorities the P&C would like to contribute towards would be, but need more information before committing any funds:

1. Resurface High School Quadrangle - but incorporate into this a review and re-design of the current area and use it to include more design concepts that reduce the heat factor of the space in summer and reduce the amount of hard surface.
2. High School Outdoor Calming Space
3. Outdoor Table Tennis Table

It was felt that the Library Art Project was not a priority at this point in time (happy to revisit it in the future) and the P&C felt that in the meantime it could either be a grant if seeking the support of an artist (like Tammi de Rooy, but felt like the community now has a lot of her artwork around town). It was suggested Artwork on the Library wall could also be a great student art project with the Art teacher and would be happy to re-consider just purchasing the backing board and paint for such a project.

Resolution

That the Yr5/6 Class fridge be checked to see if it may still be in warranty, that Callum McGalshan inspects it for fault or repair, and then if it still needs to be replaced then the P&C to do so with a like fridge.
Moved: Derick Cronje **Seconded:** Karl Moll **Carried** 8/0

9c Mainstreet Gallery Workshops

The Mainstreet Gallery is hosting a range of art workshops over the next couple of months. They would like to extend the opportunity to include some MDHS students. In 2022 the Mainstreet Gallery provided 2 students with fully subsidised places to attend a painting workshop. Consultation has been undertaken with Peta Waston and 5 Students have been identified to be suitable and interested in uptaking in the opportunity (subject to parent permission), to attend the Beginner Drawing ($105 per person) and Acrylic Painting Workshop ($125 per person) with Shirley Winstanley on Saturday 12th and Sunday 13th August in Mukinbudin. This comes at a cost of $1,045.00 for all 5 places. The Mainstreet Gallery is a volunteer-run enterprise and is not about making a profit so also has limited funds and has asked if the P&C would consider assisting them in providing all 5 students with the opportunity by contributing an amount towards the students attending.

Discussion included:

- Linda declared an interest as she is also on the Mainstreet Gallery volunteer group.
- Only 2 of the 5 students offered places have confirmed attendance (students were given until today to confirm).
- Karl asked that he be given the opportunity to follow up with the 3 students.
- Noted that it was a wonderful opportunity for the MDHS students.

Resolution

That the P&C contribute $120 per student towards up to 5 students participating in the Mainstreet Gallery Workshops on the 12th & 13th of August in Mukinbudin.

Moved: Callum McGalshan **Seconded:** Derick Cronje **Carried** 8/0

9d. DISA, Mukinbudin 8th September

Hayley de Lacy has written and asked:

In preparation for this I will need some volunteers to assist me with marking out the oval for the events. This will be done on the Monday of week 8 (4th September). If some volunteers from P&C could help me with this, it would be greatly appreciated.

Val will be doing lunch orders in the kitchen (at the complex) on the day of the carnival. She will need someone from P&C to assist her in the kitchen.

ACTIONS -

- Christine Bowron has offered to assist with the marking of the oval.
- Romina offered to assist Mrs. Tilly with the lunch orders.
- Karl offered that he (and staff) would be willing to take the equipment Mrs. Tilly needs from the canteen up to the complex for her.

9e. Timetable Review - Play First Lunch

Romina asks: *The ABC radio recently highlighted the better outcomes in student learning and behavior as well as more food eaten by students of schools having a Play First Lunch schedule. It had better results for kids who had played at lunchtime first, then ate just before returning to class, rather than rushing their food to go play. Keen to hold an open discussion on parent and staff views on this.*

Romina gave an explanation of what she had heard. Karl explained that the school has recently implemented a 10min compulsory sit and eat at the beginning of the lunch break to try to ensure that students are eating. A discussion was held, noting that this would be difficult to implement with our current timetable being based around having the 2-hour literacy and numeracy learning blocks in the morning and then having the lunch break commencing at 1.20 pm. Concern was noted by some on the late 1.20pm lunch of our current timetable. Natalie raised whether it would be possible to swap the lunch and

recess break around with the current timetable and have a 10-minute lunch last eating time at the end of the lunch break. It was asked after how Breakfast Club was going. Karl said it was well supported and this was great because there was no stigma associated with students attending Breakfast Club and it was a valued social activity by students when arriving at school.

Our current school timetable is:

8.30 am - 8.45 am	Breakfast Club
8.45 am - 11.00 am	Class Learning
11.00 am - 11.20 am	Morning Recess
11.20 am - 1.20 pm	Class Learning
1.20 pm - 2.00 pm	Lunch (with 1.20 pm - 1.30 pm sit down lunch, then play)
2.00 pm - 3.00 pm	Class Learning

If a play first Lunch schedule was to be considered and trialed the following recess and lunch time table:

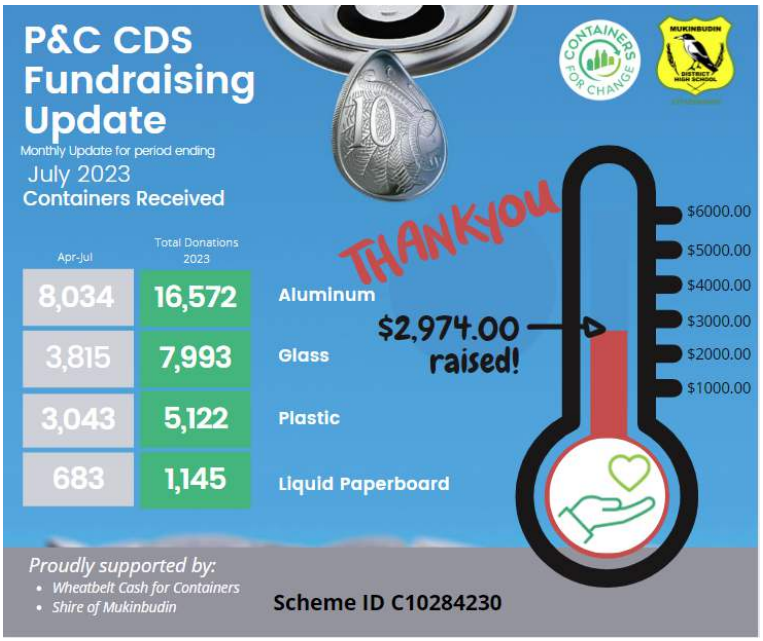
8.30 am - 8.45 am	Breakfast Club
8.45 am - 11.00 am	Class Learning
11.00 am - 11.40 am	Lunch (play first then sit down lunch at 11.30 am-11.40 am)
11.40 am - 1.40 pm	Class Learning
1.40 pm - 2.00 pm	Afternoon Recess
2.00 pm - 3.00 pm	Class Learning

ACTIONS -

It was asked that:

- Karl take the Play first Lunch concept back to consult with school staff and the school board.
- That consideration be given to trialing a Play First Lunch timetable as proposed above in Term 4, 2023 with a feedback survey to be implemented in week 8 to collect views of staff, students, and parents on this being adopted in 2024.

9d. Container Deposit Scheme – Mukinbudin Donation Point



Linda advised that the fundraising target is on track, with aiming to raise $6,000 by the end of this year. Karl asked if it was an option to have a bin out the front of the Hotel. Romina advised that all the Hotel containers were being collected to fund the Hotels roof replacement.

10.0 Other Business

Raising of the School Fence on Bent Street
Derick asked Karl about the outcome of raising the height of the school fence along Bent Street to reduce the incidents of balls going on the road. Karl advised BMW had said no to funding this. Derick asked that this project then be added to the list of Funding requests of the P&C.

Football Posts on Oval
Derick suggested that a relocation of the football post on the oval to one set of foldable/removable football posts (possibly in the middle of the oval) be considered as the current two sets were in locations that were not user friendly.

Future School Numbers for High School
Linda spoke about discussions held at the Term 2 School Board meeting with concerns that future student numbers for the High School could be low (a large proportion of the current upcoming primary cohort at Mukinbudin DHS are from families who have traditionally attended a Boarding School for Secondary Schooling) and this will impact the ability of MDHS to deliver a quality face-to-face High School program in the future from Yeaer 7 - 10 as we are funded on our student numbers by government. Linda told how Southern Cross DHS now only have SIDE as an option for Year 7-10 and Karl shared how now Kellerberrin and Narembeen DHS were also having to deliver more of the high school subjects by SIDE. A discussion was held around reasons why parents may not see MDHS as a viable quality Year 7 - 10 education option for their children including:

- Family history and tradition of attending a Boarding School.
- Lack of sporting options for teenage children in our communities.
- That a country DHS is perceived as not a viable academic pathway of education to enter university.
- The lack of elective subject options and opportunities at a country DHS.

Linda spoke about her desire to see the School Board together with the P&C to undertake better school planning (including asking parents what they are wanting from a local High School) to address this and implement better communication and marketing strategies to the Mukinbudin and surrounding communities about how Mukinbudin could be a viable Year 7/8 option for their child and the need to start this conversation with parents early when they are in Year 3/4 - not leaving it until they are in Year 6.

Discussion was held, and people present shared their personal experiences and views. Mrs Tilly contributed that in the past the Year 6 students used to do a 1 week incursion/trial in the High School from Mukinbudin and surrounding schools. Natalie suggested the need for the school to better communicate what is on offer in the High School and include Tours and Open Days/Nights. Could it be possible to hold an activity in Term 4, 2023?

ACTION -

Karl to start a conversation with the Staff and School Board as to the possibility of how to market the High School better to attract/increase student enrollments including the potential of an Open Day.

Water
Romina raised the opportunity and potential to utilise/purchase water from the Barballin Water Scheme at the school. This would require tanks being installed to store the water with the intent for it being used to water the existing lawns and gardens, maybe a future grassed oval? and then in the future also the toilets. The intent would be that the P&C would likely need to purchase the water storage tanks and then the school would purchase the water from the Shire at a reduced rate.

ACTION -

Romina to investigate and start a conversation with the Shire about how we can access this opportunity.

drumMuster
Date for the drumMuster set as Tuesday 10th October 2023, starting at 7 am.

- **ACTIONS -**
  - Linda to advertise.
  - Romina to take bookings
  - Linda to send a training link to Callum McGlasin and to Josh.

P&C Cookbooks
Mrs. Tilly said that we still have 4 boxes left to sell. Romina suggested she ask Jessica McCartney at the CRC and Jessica Collins at Muka Mail and Merchandise about selling them.

Youth Group Camp
Callum advised that the Church of Christ Youth Group Camp will be on the 27th - 29th of October, leaving straight from School on the 27th of October and headed to Pemberton.

11.0 **Next Meeting:** Monday 16th October 2023, 7.00 pm, School Library in person with online option available.

12.0 **Meeting Closed:** 8.50 pm