

Mukinbudin District High School

An Independent Public School



School Board Meeting

Minutes – Monday 22nd August 2022 @ 5:30pm

1. **Welcome and Acknowledgement of Country:** I would like to show my respect and acknowledge the traditional custodians of this land, of Elders past, present and emerging, on which this event takes place. Caitlin welcomed all in attendance.
2. **Attendees:** *Karl Moll, Caitlin Hogan, Denise Westberg, Bronwyn Palm, Linda Vernon, Jessica Collins*
3. **Absent:** *Dion Nicol*
4. **Acceptance of Minutes of Previous Meeting** – Monday 23rd May 2022
Linda asked for update on behaviour management policy. Karl advised the behaviour management policy is being merged with the PBS policy. Presenting & consulting with staff, will be presented to Board in Term 4.

Moved: Linda Vernon

Seconded: Karl Moll

Carried

5. **Correspondence inward:**

- Email from Jenny Heaney to Paige Ludwig requesting a letter of support from the School Board to support a sponsorship request for Safe4kids child abuse prevention education program.
- Letter from Department of Education addressed to Principal outlining that MDHS is scheduled to submit a school self-assessment one year after our school review, focused on the Leadership and Teaching Quality domains only. *(Points 1-5 10 minutes)*

6. **Correspondence outward:**

- Email from Karl Moll to all MDHS staff to ask for nominations for vacant staff position.

7. **Business Arising from previous minutes:** *(5 minutes)*

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7.1 Continuation of SIDE program

SIDE program in Business Plan to go ahead for the next three years. The income that each Year 11/12 student brings to the school by attending will be used to support the SIDE program.

8. **Regular business:** (20 minutes)

8.1. Update on Business Plan

- *Karl presented a PowerPoint updating Board members on Business Plan. Thorough breakdown of values and strategies outlined.*
- *Linda discussed the importance of the Board focusing on marketing MDHS secondary as a feeder school for surrounding primary schools in the area. Karl supported this point suggesting that having curriculum themed subject days at Mukinbudin where schools in the surrounding area are invited. Aspirational goals put forward with using our specialist teachers to outreach to other schools.*
- *Board members discussed championing high school programs such as work experience, specialist teachers etc in our marketing strategy.*
- *We want to focus on increasing student numbers at the school, especially in the high school, to attract more funding and resources.*
- *Attendance – goal to increase attendance rates to pre-Covid rates. Do not wish to use extrinsic incentive rewards such as ‘pancake days’ as these unfairly exclude children who have been sick. Focus more on engaging teaching & learning programs so kids are intrinsically motivated to come to school.*

8.2. Staffing update

Welcomed Denise Westberg as the Year 1/2 teacher. Close to beginning process to find a replacement teacher for Bec Clarke in PE & Health.

8.3. Board member update

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2. *Monday 21st November (time TBC – potentially looking at making this a social/end of year meeting)*

Close of Meeting: 6:40pm