

MDHS P&C



MUKINBUDIN DISTRICT HIGH SCHOOL P&C MINUTES OF THE GENERAL MEETING 23RD FEBRUARY 2022, SCHOOL STAFF ROOM

1.0 Meeting Opened & Welcome: 4.32 pm, Romina, welcomed all in attendance to the General Meeting that followed today's AGM.

Attendance:

P&C Financial Members

Romina Nicoletti – President
Kerry Walker – Vice President
Linda Vernon – Secretary
Derick Cronje' – Treasurer (5.30pm)
Leah Boehme – Principal
Natalie Roberts – Executive Committee Member
Nicola Marquis - Executive Committee Member (Online)
Suzi Sprigg - Executive Committee Member
Christine Bowron - Executive Committee Member
Val Tilbrook - Canteen Coordinator
Peggy Olsson - Footy Tipping Coordinator (Online)
Jessica Collins

Observers

Paige Ludwig

Apologies: Kelly Onn

2.0 Declarations of Interest: Nil

3.0 Previous Meeting Minutes

Romina verbally recapped the previous meeting minutes.

Resolution

That the Minutes of the P&C meeting held on 18 October 2021 be confirmed as a true and correct record of proceedings.

Moved: Christine Bowron

Seconded: Jessica Collins

Carried 12/0

4.0 Business Arising

ACTION - Linda to liaise with School Admin to get the information up on the website and some media out about MDHS Student Support Fund.	View website here . Needs more promotion. Leah said that she would continue to promote to staff.
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Christine asked for an update on the air purifying machines to be supplied as a part of the COVID planning. A ventilation audit had been completed over the summer and Leah advised that 6 machines have been allocated to the school and will be mainly used in the High School Classrooms, the rest of the classrooms are adequate with doors open and air conditioners on. A CO2 monitor had also been supplied to monitor classroom ventilation. Linda asked what happened when winter comes? Leah advised that it is to wait and see what the Health advice is

and the Department advises. Leah had only had information for Phase 1 and Phase 2 actions at this stage.

5.0 Correspondence

IN		OUT	
various	WACSSO E-news	1 Feb	Grain Donation Thank you cards to: <ul style="list-style-type: none"> - Kim & Beth Graham - Derick & Dale Cronje - Justin & Christine Bowron - Cam & Ellen White - Dane & Abi Farina - Nick Priest & Rom Nicoletti - Sprigg Family
6 Dec	WACSSO 2021 P&C Contributions Survey	6 Dec	WACSSO 2021 P&C Contributions Survey
30 Nov	Ellen White – request for more school hats to be ordered.	17 Nov	Caitlin Hogan – respond to request for SIDE furniture support.
1 Dec	Change Maker Awards Finalist Signature/ Social Media Badges	12 Nov	Grain Donation Pledge letter sent to identified school farming families.
17 Nov	Caitlin Hogan – request for SIDE furniture support.	20 Oct	P&C submission to MDHS School Uniform Policy review.
16 Nov	Rebecca Clarke – request to fund a renewal of a swimming teacher's license		

Resolution

That the inward correspondence is accepted, and the outward correspondence is endorsed.

Moved: Linda Vernon **Seconded:** Suzi Sprigg **Carried 12/0**

6.0 Treasurer's Report

Treasurer's [Balance](#) Report and [Profit and Loss](#) was tabled and Derick provided the Bank Balances as of 23 February 2022 to the meeting:

- P&C Account - \$34,288.23
- Term Deposit - \$12,406.42
- Canteen Account - \$5,478.36

Derick advised that his recommendation is that when the Term Deposit expires at the end of this month that due to the poor amount of interest this is earning that the Term Deposit be closed and the funds put into the P&C Account. All supported.

Resolution

That the Treasurer's report be accepted.

Moved: Derick Cronje **Seconded:** Kerry Walker **Carried 12/0**

7.0 Canteen Report

Val Tilbrook tabled a [written report](#) and verbally presented an update. Key points were:

- She thanked Natalie and others for stepping in and running the canteen in her absence

in Term 3.

- In Term 4 a total of 216 lunches were provided on Fridays.
- The most popular items were pizza and milkshakes.
- She reminded the P&C that canteen volunteers really need to have completed the WASCA Food Hygiene and Traffic Light System online courses. Val advised that she had completed all these courses.

ACTION - Linda to advertise and also ask current canteen volunteers to undertake the online training.

Romina asked Natalie if she would like to provide an update on the canteen from Term 3. Natalie gave the following input:

- Term 3 went really well with all the helpers that came forward to assist.
- The feedback from the changes to the menu all received really good feedback.
- The Term 3 menu had been sent to WACSA for review and all positive feedback.
- As she had just moved out of town at the beginning of Term 1, she was happy to take a step back from the canteen at the moment.

7.0 Principals Report

Leah tabled the [Principals Report](#) (attached) and then gave a verbal presentation/discussion. A summary of key discussion points is below:

- Currently seeking advice from the Department as to whether the DISA swimming carnival can proceed with the current COVID restrictions.
- The primary toilet block was discussed and Linda raised that she did not feel that the urinal and lino replacement were a win as the desire was to see a new, permanent toilet block for the primary not to continue to spend money on a building that was meant to be temporary and does not have suitable disability access. Kerry raised that only having 1 hand basin and poor ventilation in the boy's toilet was an issue - particularly with approx 20-25 boys needing to use it in the primary. A discussion was held and Leah asked to continue asking BMW and the Department for a new Primary toilet block.

Jessica Collins left the meeting at 5.00pm

- It was asked if the Jo Drayton activity was a one-off extra activity and Romina asked how this would work in with the mental health activities that Alison Nixon was running in the school. Leah advised that Alison will continue her current work and this was an add-on activity to complement that work.
- Leah outlined the new platforms of communication in the school in Term 1 which included Compass - (Administration and Forms focus), and Seesaw (classroom information and direct teacher communication - Kari Lamond had been using it well for the K-PP), Newsletter has now been reduced to only 3 newsletters a term (as it takes a lot of staff time). A few parents commented that they had not received the Seesaw QR codes, whereas others present had received them. Suzi gave feedback that this sounds like a good step as in recent times felt like there had been a big disconnect with school communication. Linda asked in the newsletter timings if only 3 a term and noted it would have been nice to have one in the first week or two of school, particularly as a mechanism to introduce new staff to the school community with a bit of information about them. General support was positive for the introduction of the online forms. Discussion and feedback were it would be good if after submitting the form you could email (automatic) a copy of the completed form back to the parent/person completing it.
- Teachers had to prepare 2 weeks of online learning in preparation for any COVID scenarios/restrictions for students not being able to attend school. A discussion was held about close contacts, student and staff management.

Natalie Roberts left the meeting at 5.15pm

- Leah gave an update on the upcoming School review and asked for two volunteers

from the P&C to come and speak to the Department's Review Panel on the 9th March.
Romina Nicoletti and Suzi Sprigg volunteered.
Derick Cronje arrived at the meeting.

9.0 General Business

9a. Increasing members and participation with the P&C

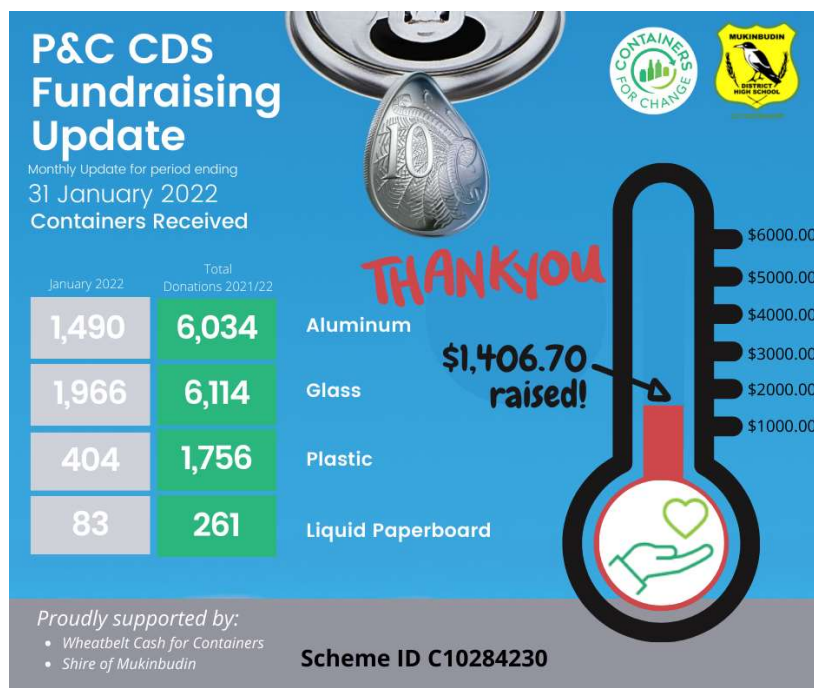
- Parent Year representatives' idea. General support was given for this but thought that it would be better to be Class Parent Representatives.
ACTION - Advert on P&C communication channels for nominations or support for Class Parent Representatives on the P&C. Leah also offered to put out a message about this via the School's communication channels.
- Alternative Membership Fundraiser? Whilst it could be a way to raise a small amount of funds it was not felt that this would be the best way to seek engagement by parents in the P&C at this point in time.

9b. In-term Swimming Lessons

Linda asked if there was not the opportunity to change the In-Term Swimming Lessons from Term 4 to Term 1. Reasons around this stem from - poor preparation or lack of opportunity in Term 1 for swimming was contributing to the continuing decline in participation at Swimming Carnivals. Two weeks of In-Term Swimming in Term 1 prior to the swimming carnival would be great preparation for students. The continuing challenge of sourcing Swimming Teachers in Term 4 with Harvest and CBH jobs competing for current qualified swimming teachers' time. Discussion held, Leah stated that the date could not be changed through the Department and that the teachers were not supportive of changing Swimming Lessons to Term 1.

9c. Container Deposit Scheme – Mukinbudin Donation Point

- Appears to be a solid fundraising initiative. It has a small number of consistent P&C volunteers that undertake the weekly collections and shed sorting. Perhaps look into establishing a committee to continue to oversee this and recruit a few more volunteers.



10.0 Other Business

- Suzi asked Leah for clarification about the information circulating within the community that Year 11 & 12/SIDE would not be available at MDHS in 2023. Leah advised:
 - no decision has been made yet.
 - She had been investigating options as technically MDHS is a K-10 school only when classified by the department.
 - SIDE students are only meant to be approved to be on site on a case by case basis.
 - Caitlin Hogan as the current SIDE Coordinator works all day Monday and a half-day Tuesday and Wednesdays.
 - MDHS currently has 1 x Yr 12 and 4 x Yr 11.
 - SIDE pays MDHS approx \$10,000 per student to attend MDHS, this funding is used to pay the SIDE Supervisor salary and operating costs of the SIDE room.
 - Whilst this year the funding per student received covers the costs this is not the case in all years and then funding of this is to come out of the school's one-line budget.
 - Concerns also surround supervision of students on the days the SIDE supervisor is not there, the SIDE Supervisor position being a Level 3 salary (Leah felt too high), and staff permanency issues associated with the position.
 - Discussion was held and much support for retaining SIDE as an option for students in Yr 11 & 12 at MDHS. Suggestions for out-of-the-box thinking and flexibility to seek solutions to retain Yr 11 & 12 at MDHS.
 - Leah informed that the decision would be an Operational one to be made by the school administration.
 - Members asked where community opinions and views come into this decision-making process.
 - Overall P&C was strongly supportive of seeing Yr 11 & 12 SIDE remain as a part of MDHS.

- Derick asked as to the Library and Librarian. Leah advised that the Librarian was on site Monday and Tuesdays and where possible students were scheduled to have their library time allocated on those days.

11.0 Meeting Closed: 6.40 pm

12.0 Next Meeting: Wednesday 4th May 2022, 4 pm, School Staff Room in person with online option available.