

## School Board Agenda Mukinbudin District High School

DATE:	10 <sup>th</sup> August	CHAIR PERSON:	Dion Nicol (Acting)
TIME:	5:42 pm	MINUTE SECRETARY:	Rebecca Clarke (DP)

ATTENDEES:	Alyce Ventris, Jess Collins, Caitlin Hogan, Darren Marquis, Dion Nicol
APOLOGIES:	Tim Goulter

ITEM REF	ITEM	LED BY	PURPOSE	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome	Chair/ Principal			Bruce Gibson chairing for Dion whom was running late
2.	Minutes of the Previous Meeting	Chair	For Approval	11 <sup>th</sup> May 2021	Read and accepted
3.	Business Arising from the minutes	Chair	For Discussion		Nil
4.	Uniform Policy	Chair	For Discussion & review	Concerns raised by 2 parents regarding the wording of the uniform policy and the process in which it is enacted. This was reviewed and endorsed by the board in 2020, but some clarification required.	<p>Discussion about sports pants and wording regarding uniform policy, particularly within secondary school.</p> <p>Rebecca explained and showed examples of other DHS uniform policies. Board agreed that the wording should be more specific so there is no room for error.</p> <p>Bruce noted other particular schools that have issues with uniforms as uniforms are not compulsory but highly recommended within public schools. Uniforms need to be accessible and feasible for parents.</p> <p>Bruce suggested secondary having separate uniform with logo of MDHS on pants/shorts. Bruce included other school examples – (Kellerberrin P&amp;C buying one uniform for each student in each school.)</p> <p>Dion questioned whether it was worth asking parents what they think via survey? Discussion was held and decision made not to survey as policy has only been changed so is relatively new.</p>

				<p>A Parent wrote to P&amp;C for support regarding “sports pants” wording and support regarding winter &amp; summer uniform wording changes. Bruce read to board parent suggestion.</p> <p>Jess suggested whether we could have in our uniform policy a broad umbrella of what we expect stating modesty needing to be kept, then it is left with the parents to decide. Jess also brought up the lack of options that is available for parents to purchase and the need to cater for the families and students.</p> <p>Bruce stated the in-appropriate clothing for particular activities was an issue, particularly within secondary. Discussion held on bathers being removed from policy, as they are not necessarily used at carnivals etc.</p> <p>Dion stated the importance of building resilience in our students and that teachers should be able to discuss particular things with their students, one being uniforms and the importance of them.</p> <p>Caitlin proposed a motion to amend the current policy, as the policy was relatively new removing the term “sports pants” and add a box including “not acceptable attire” added. Motion moved. Rebecca &amp; Caitlin to work on together</p> <p>Bruce noted once amendments made, to put it out to parent just clarify the “not acceptable” box inclusion and “sports pants” wording. Bruce stated the importance of allowing for parents to have option, ease of access and availability for uniforms. Staff will be asked to not directly speak to student when in wrong attire and speak directly to parents as stated in uniform policy. If parents are contacted, school would appreciate parents support.</p>
5.	Principals Report	Principal	For Discussion	<p><b><u>New Director of Education</u></b></p> <ul style="list-style-type: none"> <li>- Wheatbelt – Doug Cook</li> <li>- Aim of first year – look at the role and collaboratively develop a new paradigm for education in wheatbelt.</li> <li>- Priority in ensuring success and researching consistency across the region ensuring success of Aboriginal students</li> <li>- Performance Management of staff</li> <li>- Dept nervous about COVID- be prepared for all schools to close</li> <li>- Languages in year 7 2022 – discussion about how that may look in schools, alternatives and options for students who need additional support with literacy and numeracy.</li> </ul>

				<ul style="list-style-type: none"> <li>- <b><u>Principal Role-</u></b> Gavin has indicated that he will be has formally resigned from Mukinbudin DHS, so that means the Principal position with be advertised on a permanent basis at some stage in the next 6 months.</li> <li>- <b><u>Business Plan progress:</u></b> Advice to complete the process as a final draft, and confirm for the start of next year with the Public School Review. Working on targets with staff after advice from Central Office.</li> <li>- <b><u>Workforce:</u></b> EA – 0.4 Fixed Term (Zara English) working predominantly in Year ½ Deputy Principal – 0.8 Fixed Term 6months- (Bec Clarke) Year 3/4 Teacher – 1.0 (Debbie Landells) HPE/ Brilliant Brains – 0.2 (Kerryn Seaby)</li> <li>- <b><u>Census</u></b> August Census just completed: Currently at 96 Preliminary student numbers for 2022 are 90-92</li> </ul>
6.	Business Plan	Principal	For Discussion	<p>Bruce stated in term 1 2022, the school will have next School Review which will allow for Business Plan to be looked at in Draft form instead of a final version, allowing for adjustments to be made after the school review has occurred.</p> <p>Review process has changed since our last school review in 2017. It is now a 1 year, 3 year or 5-year rating.</p> <p>School review may note certain areas to be looked at and reviewed again, not necessarily the 6 areas again.</p> <p>School reviews talk to members of the community, the board as well as staff; allowing for a range of contexts associated within the school setting.</p> <p><b><u>2021-2024 Business plan targets:</u></b></p> <ul style="list-style-type: none"> <li>- Couldn't hit 2020 targets due to Covid- 19</li> <li>- Bruce asked central office to help with target setting. School needs to take targets and put into operational plans breaking down the targets into year operational plans</li> </ul>

				<p>Dion questioned attendance, and the difference between explained &amp; unexplained attendance since we are encouraging kids to stay away when they are sick.</p> <p>Bruce stated differentiating between unexplained attendance and explained attendance including when students are sick as explained attendance.</p> <p>Bruce mentioned stable cohorts being these are the kids who are regular attenders. Dion questioned attendance for semester 1, 2020? Bruce answered Dion with a lot more attendance this year. As a general rule there has been a lot less more sicknesses from Year 3 onwards.</p> <p>Dion asked if the state has potential Covid-19 lockdowns will it push out our school review and business targets? Bruce answered with potentially.</p> <p>Bruce displayed business target examples which have been developed in conjunction with staff. Discussion held on the difference between measurable targets and milestones. (8 staff trained in MHFA- Measurable) Bruce explained Targets are aimed at phases of learning e.g. (Yr K-2, Yr 3-6, Yr 7-10) Bruce mentioned targets are not identified by admin but also teachers and what they think is a good target to set for their phase of learning. Targets will be aligned to our school PBS statement &amp; values to ensure continuity across school.</p> <p>Bruce displayed targets teachers came up with for each phase of learning. Discussion was held on measurable outcomes.</p> <p><b>K- 2</b></p> <ul style="list-style-type: none"><li>- Kindy not compulsory</li><li>- On entry data – (reading writing, comprehension, speaking &amp; listening) completed in early years. There are only very small data set for younger students.</li><li>- Potentially add numeracy as some baseline</li></ul> <p><b>3-6</b></p> <ul style="list-style-type: none"><li>- Able to track their progress and re-test again for Educational Risk, work out data set management</li><li>- Ideally by year 3, should have more measurable outcomes looking at NAPLAN data.</li><li>- Pat- testing for year 1/2 used nationally discussed as a potential data set to use for the early years as another means of testing.</li></ul>
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7.	School Review	Principal	For Discussion	Scheduled for Term 1, 2022 – will require board involvement	Term 1, 2022
8.	Finance Update	Principal	For Noting		Operational One-line Budget Statement – See document Cash Report - See document Potentially low kindy (4 students) numbers 2022 High Year 11 intake for SIDE (8 students) for 2022 Noted
9.	PBS Update	DP	For Discussion		Rebecca handed out PBS timeline Behaviour Matrix was in consultation with previous questionnaires etc. sent to community and previous PBS committee in 2019. Mascot purchased– Sheep Logo design finalised – Sheep design from Sally J design Posters will be done up with the CARE acronym to help launch PBS in Term 4. PBS Launch Video & lessons to begin in Term 4.

					PBS Community Rep still outstanding after Nola Comerford- Smith leaving town.
10.	2021 Dates	Chair	For Discussion		Term 4, Tuesday 9 <sup>th</sup> November 2021

NEXT MEETING:	Term 4	SIGNED:		
MEETING CLOSED:	7:23pm		CHAIRPERSON	DATE

### School Board Members and tenures

Parent Representatives:	Tenure End (December)
Jessica Collins	2022
Darren Marquis	2021
Dion Nicol	2022
Community Representative:	
Alyce Ventris	NA
Staff	
Timothy Goulter	2021
Caitlin Hogan	2021
Principal	
Bruce Gibson	NA
Deputy Principal / Minute Secretary – Ex Officio	
Rebecca Clarke	NA