

School Board Agenda Mukinbudin District High School

DATE:	1 st September 2020	CHAIR PERSON:	Jessica Collins
TIME:	5:30 pm	MINUTE SECRETARY:	Jethro Sobejko

ATTENDEES:	Jessica Collins, Dion Nicol, Darren Marquis, Jethro Sobejko, Timothy Goulter, Alyce Ventris, Bruce Gibson
APOLOGIES:	Janice Melville

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome	Chair		
2.	Minutes of the Previous Meeting	Chair	19 th May 2020 – minutes read and accepted.	
3.	Business Arising from the minutes	Chair	Delays to some capital works – REED, basketball courts.	
4.	Board Chair report	Chair	<ul style="list-style-type: none"> • Congratulate Bruce Gibson as Principal of MDHS • Term planner is filling up again with events • Good to see works are progressing • Recommence canteen mon and Fri • Muka Cross Country • Sculptures in the front garden. • Brilliant Brains going again • DISA cross country in Nungarin • Mini Aths – this Thursday • Talk like a pirate day on Friday • Mr Circus back for week 9 of Term 3 • Thanks to entire MDHS community – come out the other end and doing well 	
5.	Principals Report	Principal	<ul style="list-style-type: none"> • COVID-19 – Stage 4 from DoE protocols. As board members, if you're asked about whether events can happen as COVID is around, you can be informed. 	Undertake SOAR activity Further consultation later as School Plan developed

			<ul style="list-style-type: none"> • Mrs Tilly and canteen – lots of consultation to ensure we were operating within guidelines. • Reminded to work within Community Expectations. • Father’s Day activities will be COVID treated. • Principal Appointment – talked about LAUNCH new Principal Program and Principal Induction • Workforce information. • Student Numbers – 99, 2021 Prelim Numbers-90 • Projects Completed – New ceiling and lights in D&T block, Undercover area, cleaner’s shed. • Projects Underway – Basketball courts, D&T refit • Concerns – staff collegiality, complaint about board process. • Business Plan – Bruce took board through SOAR (Strengths, Opportunities, Aspirations, Results) process in helping to formulate new Business Plan. 	
6.	Changes to Boards 2020	Chair	<ul style="list-style-type: none"> • Amend Terms of Reference • Part of Principal Induction – role of school board, new document that is out. • Bruce will communicate changes we need to make to ensure we comply with all documents. • Bruce handed out document with Public School Board roles and responsibilities detailing what is and isn’t the role of the board. • Discussed operational role of board in developing strategic plans. 	
7.	Budget Information	Principal	<ul style="list-style-type: none"> • No 96% expected spend – can carry over to next year. Have spent 61% so far. • COVID has enabled saving - \$240k in surplus • Explained staffing over term - dependant on Deputy role being won internally • Looking at saving money – just in case student numbers go down. • Water rate enquiry – school rate is very high – 4 x cost of shire rate. Still being looked at in govt. DHS associations are pushing for change. • Spend \$45-50K on water so any savings is good. 	

			<ul style="list-style-type: none"> • Power has dropped to 25% of original cost with solar panels. • Water Corp has done an audit and we have no more space or cost benefit for any more tanks. • P and C looking at getting water from Shire – perhaps setup huge tank to water lawns. • Savings can be utilised elsewhere. • Is there ways of generating revenue as a school? No. P and C are only way to raise money for schools. 	
8.	Funding Agreement	Chair	New Funding Agreement to be signed off. The day after our last meeting (20 th May) DoE changed the date and placed a new funding agreement for approval.	Completed.
9.	Policies for review	Deputy Principal	<ul style="list-style-type: none"> • Sun smart – Document attached • Dress Code – developing sensible standards • BMIS – working with SDERA to include further processes inclusive of Drug and Alcohol responses. • SAER – still being worked through – including SSEN:BE & SSEN:D consultation 	Board approved changes Board approved changes
10	2020 Dates	Chair	Next meeting date Term 4 – 13/10/2020 – Public Meeting	

NEXT MEETING:	13/10/2020	SIGNED:		
MEETING CLOSED:	7:11pm		CHAIRPERSON	DATE